

**NANS 23rd Annual Meeting
January 23-25, 2020 Las Vegas, Nevada**



**GROUP ROOM BLOCK REQUEST FORM
10 OR MORE ROOMS ONLY**

Group Contact:

| | |
|---------|------------|
| Name: | Company: |
| E-mail: | Telephone: |

Hotel room block reservations are accepted on a first-come, first-served basis and are at the discretion of the NANS Annual Meeting Management Team.

Below, indicate the number of rooms you require each night. If the requested room block can be accommodated, you will be contacted directly by Caesars Palace Group Reservations.

Caesars Palace

| \$239 + \$29 resort fee + tax | | \$259 + \$29 resort fee + tax | |
|-------------------------------|------------|-------------------------------|------------|
| Date | # of rooms | Date | # of rooms |
| Wed., Jan. 22 | | Fri., Jan. 24 | |
| Thurs., Jan. 23 | | Sat., Jan. 25 | |
| Sun., Jan. 26 | | | |
| | | | |

Deposit Information:

All reservation requests must be accompanied by a credit card guarantee for one night's room and tax per room. Housing forms received without a valid credit card will not be processed.

- Visa
 MasterCard
 American Express
 Discover

| | |
|--|------------------|
| Card Number: | Expiration Date: |
| Card Holder: <i>(exactly as it appears on the card)</i> | Signature: |

I hereby authorize Caesars Palace to process and charge to my credit card in accordance with the group sub-block contract, policies and information.

A complete rooming list including full name, address, phone number, email address and billing details for each room reservation must be submitted by November 20, 2019. Hotel policy requires **all nights room and tax** to be pre-paid and a sub-block contract to be signed. After approval of your sub-block, you will be contacted by Caesars Palace with this information. Any rooms not accounted for on this rooming list will be automatically released. Any additional nights or reservations requested will be based on availability.

Tax, Fees, and Requests:

All rates are per room and are subject to 13.39% tax (subject to change) and a \$29 resort fee. The resort fee includes in-room wireless internet, fitness center admission, local/toll-free calls, and boarding pass printing at the hotel business center. Special requests can be made directly with the hotel and cannot be guaranteed; however, hotels will do their best to honor all requests. Hotels will assign specific rooms upon check-in, based on availability.

Cancellations/ Changes:

Cancellation/changes to names of occupants or arrival/ departure dates must be made directly with the hotel. Cancellation of any rooms within a group block at any time after November 20, 2019, will be assessed a one night room and tax processing fee per reservation.

Return this form to Julie Helmkamp at julie_helmkamp@meetAVAIL.com by October 1, 2019.